

COMMUNITY OF FAITH PROFILE

Pakenham Pastoral Charge

LIVING FAITH STORY

Pakenham Pastoral Charge is a spirit-filled community of faith. We are a lively, dedicated, and caring group. Our wish is to foster Christian development and faith formation, to engage all peoples on their journey of faith, through worship, Sunday School, youth activities, fellowship, education, and outreach. Our ministry has a small-town family feeling and we welcome all. We would like to remain a visible, active, and helpful centre for the larger community, for both faith and non-faith-based activities – open and welcoming to all.

As an example of faith formation and faith-in-action, both churches have Sunday schools, size varying from year to year but currently approximately 6 at Zion and up to 10 at St. Andrew's. The Sunday schools are led by members of the congregations. The worship service normally includes a "time with children". There is also an annual church camp held at St. Andrew's, open to the community, and led by members of the congregation with participation from other churches. There has been a successful youth group, open to the community and led by the minister.

Who We Are

Pakenham Pastoral Charge is a two-point charge located in the Regional Municipality of Mississippi Mills. St. Andrew's United is in Pakenham, a small, active village next to the Mississippi River, surrounded by farming community. Zion is close by in the hamlet of Cedar



Hill.
Both
are



located at the entrance to the Ottawa Valley, thirty minutes west of Ottawa. The Pastoral Charge lies midway between the two larger towns of Arnprior and Almonte.

Zion and St. Andrew's have memberships of 41 and 104 households, respectively. The membership of both churches includes multi-generational families with strong traditional roots in

the community, new families to the valley with young children, recent retirees from larger centres, and couples and singles from both Pakenham and the surrounding towns. Our members and participants range in age from child to over 100, with many over 50. We encourage younger families with children to participate. Members of the Pakenham Pastoral Charge are very active in their respective congregations and in the community.

The Community of Pakenham Pastoral Charge

Pakenham Pastoral Charge is located along the beautiful Mississippi River. The rural countryside, winding river and historic stone bridge provide a scenic backdrop for our two-point charge. The picturesque village of Pakenham has many amenities and services that are the envy of much larger communities. These services include: an elementary school, a daycare centre, veterinary clinic, newly renovated library, post office, fire hall, and a non-profit housing development. Also located in the village are St. Mark's Anglican Church and St. Peter Celestine Catholic Church.

Many commercial services are found within the Pastoral Charge. Some are: a pharmacy, two service stations, general store, convenience store with LCBO outlet, furniture store, RBC branch, tree farm, pancake house, appliance store, brewery, malting company, butcher shop, farm supply store, gift shop, fashion design studio, and a restaurant. There are also many recreational facilities within the Pastoral Charge including a community centre and hockey arena, a curling club, a soccer field, beaches along the Mississippi River, a lighted ballpark, a challenging 27-hole golf course and ski hill (downhill, cross country, night skiing and tubing).

We are proud of our famous attractions - the 100-year-old Five Arch Stone Bridge (the only one in North America), an historic General Store, the RCMP Musical Ride horse breeding farm, and being part of the maple syrup capital of Ontario. The larger towns of Almonte and Arnprior are located only ten minutes away, Arnprior to the north and Almonte to the south. Both have modern, highly-respected hospitals and thriving high schools. We also share a border with rural Ottawa, Canada's capital city; just a 30-minute drive to access all the attractions and amenities located there. Pakenham area also has a strong agricultural community with thriving farm-based businesses. While maple products are abundant, there are also farms selling fruits and vegetables, Christmas trees, sweet corn, meat, and flowers.

Administration

The Pastoral Charge Board is the governing body. Reporting to the Pastoral Charge Board are Zion's Official Board, St. Andrew's Executive Council, Ministry and Personnel, and the Representatives to Regional Council. Zion has a Session/Stewards structure and St. Andrew's has a Council structure.

The Charge employs a part-time Secretary and has a Treasurer. Zion has a pianist for Sunday service and has had an active children's choir. St. Andrew's has a highly qualified director of music and a 12-14 voice (pre-covid) SATB choir. Music is an important part of the life of St

Andrew's, both within the church service and through concerts from various styles of performers. Zion contracts for some outside work; St. Andrew's has contractors for the A/V operation, interior cleaning, and some outside maintenance.

St. Andrew's has a newly installed Audio-Visual system with extensive capabilities and wants to take full advantage of this capability both for church services and for other functions in the church. For example, weddings and funerals can be filmed or meetings can have visual displays. During Covid, church services have been live-streamed and/or recorded and posted; we anticipate that continuing. The church has superior acoustics; the A/V capability enhances the concert hall opportunities.

Both churches have members with many talents and gifts. As many of these members serve in multiple capacities, we would like to find innovative ways to encourage more members to participate.

Community Outreach and Social Justice

St. Andrew's is seen by the community as an active and involved church. It hosts bi-annually the ecumenical Frost Festival (a Civitan Club undertaking) service; manages an annual church day camp with volunteers from the 2 other churches in town; and runs a speaker series in conjunction with the Civitan Club and the 2 other churches. The church suppers are community events, attended by many in the surrounding area; concerts also are attended by members of the immediate community and from farther afield. The church building is used by outside groups such as the Festival of Small Halls, the Maple Run Studio Tour, and the Heritage Renfrew Bus Tour. Catering is provided for many events throughout the year.

As the only Church in Pakenham with a Church office and clergy on site, community involvement of the minister is important. For example, the minister is usually involved in the local Remembrance Day ceremony, is seen about town and at some community events, and has an open office door.

Zion has focused its outreach efforts on fund-raising for the Children's Hospital of Eastern Ontario (CHEO) raising almost \$100,000 over the years. Their Sunday School has been very involved in this activity and hosts an annual Talent Show and Silent Auction as part of their fundraising efforts.

St. Andrew's raises money and food donations for The Hunger Stop (the Lanark County Food Bank) and maintains an ongoing working relationship with that charitable organization. Primarily an endeavour of the Sunday School, money is raised for the Canadian Food Grains Bank through weekly givings by the children.

Denomination

The Charge has two representatives on Regional Council, one from each church. For the past several years until just recently, the rep from St. Andrew's was the president of the Regional Council.

There is no local ministerial group, but Regional Council can assist in making connections. The minister should be willing to work with other clergy and be open to interfaith events.

Leadership

We appreciate a minister who exercises leadership through consensus building and welcomes the active participation of the Board, the Sunday Schools, the A/V team, and the Music Director. For the worship service itself, all aspects of the service other than the selection of readings and hymns, prayers, and sermon are looked after by St. Andrew's Worship and Life Committee and Zion's Session.

Pastoral Care

There is an active Pastoral Care team made up of members from both congregations. This team phones (particularly during Covid) and visits the sick and disabled as well as members in seniors' and nursing homes who are unable to attend services. There is good "word-of-mouth" to identify those needing attention. We care about all who are or have been members of our Charge. We would expect the minister to carry out pastoral care for hospitalized congregants and for a family after a death. More if time permits.

Self-care

Pakenham Pastoral Charge worships and works together in a friendly and supportive way. We believe that each church is seen in the community as an involved and caring group. Activities such as choir practice, book study, coffee hour, annual picnic, and the speaker series are about learning and sharing together. Many fund-raising activities such as the church suppers draw in the whole community for fellowship. One challenge is to encourage more people to take leadership roles in such activities so that the churches can have continued success.

It is important to us that the health and spiritual growth of our minister is looked after. We want our minister to thrive both personally and professionally as he/she leads our community of faith. Requests by the minister for personal self-care will be actively supported and encouraged. The M&P Committee is available for confidential consultation and is open to and flexible for additional resources as needed.

Worship

Our worship service has taken the relatively traditional format with the minister leading the worship, choosing hymns in conjunction with the Director of Music at St. Andrew's, leading the prayers, and delivering the sermon. At Zion, the minister usually selects and reads the readings; at St. Andrew's the minister selects the readings but they are generally read by various members of the congregation. The other elements of the service, such as preparation for communion, candles, flowers, and greeters are looked after by the congregations.

At Zion, the hymns are accompanied by piano and there has until recently been a children's choir. At St Andrew's, there is an SATB adult choir to lead hymns and offer an anthem, accompanied on piano and directed by the Director of Music. The hymns are usually from Voices United, occasionally from More Voices or something secular.

We would like to expand and vary our worship services by including some new and different approaches and elements. We will look to our minister for guidance, support, and challenge as changes may take different forms at each church depending on the needs of each congregation and their varied available resources. Our overarching desire as a community of faith is to enjoy and engage in worship.

Links

Please refer to St. Andrew's website at <https://www.standrewsunitedpakenham.org> which contains extensive information and documents.

CONGREGATION DEMOGRAPHICS

Mostly filled automatically by ChurchHub from statistical report, but add:

Both churches have active congregations with Sunday schools and Sunday school leaders. St. Andrews has a (pre-Covid) very good music program with SATB choir, professional director and pianist, and concerts. Both churches have several active committees within the Official Board/Executive Council structures. One such committee at St. Andrews is the "Special Events Committee", a fund-raising group, concentrating on suppers, catering, and concerts. In addition, St. Andrews has a committee devoted to the management of Union Cemetery; Zion is significantly involved in the committee managing the Cedar Hill Cemetery.

We would like to increase our involvement in the community, increase the number of "workers", and develop a greater focus on children and youth.

REAL PROPERTY

St. Andrew's United Church, 2585 County Rd No 29, Pakenham, ON K0A 2X0.

Zion United Church, 674 Cedar Hill Road, Pakenham, ON, K0A

Pakenham Union Cemetery, 213 Dalkeith Street, Pakenham, Ontario K0A 2X0

Both congregations value their church buildings very much and wish to keep them well-maintained. Zion has recently replaced the carpet with laminate flooring. St Andrews over the past two years spent over \$40,000 and 570 hours of volunteer labour to significantly expand A/V technology including the lighting, sound, and broadcast capabilities and trained a teenage crew to operate the boards. We can now reach a wider audience through live-streaming and YouTube; we can bring in outside content such as speakers, services and musicians; and we can become a hub of the community through the improved concert and meeting/conference capabilities. Please refer to <https://www.standrewsunitedpakenham.org/learn-about-our-audio-visual-project.html> for a complete description of the project. In addition, St Andrews has completed an extensive renovation of the dining hall including new windows, duct work, ceiling, paint, and wiring to allow for further expansion of the technical capabilities.

INFO TO SUBMIT A NEW POSITION

Pakenham Pastoral Charge
Eastern Ontario Outaouais Regional Council

Position: Ordained Minister

Position Summary: Pakenham Pastoral Charge seeks a full-time ordained minister to work with us creatively to make our 2 churches vibrant, inspiring, learning places of worship for all people at all stages of their faith journey; and to increase our presence as a centre of community life. We want our congregations and our Minister to thrive.

City: Pakenham and Cedar Hill, Lanark County, ON
Search Team Email –

Start Date: Jan 1, 2022

Call or Appointment - Call
Area - Rural
Role – Congregational Minister

Hours per week – 40

Languages - English

POSITION DESCRIPTION

Position Title: Ordained Minister

Position Profile

Full-time

Solo

Worship - 40%/16 hours

Plan, prepare, and lead a weekly Sunday morning worship service, usually at 9:30 at Zion and 11:00 at St. Andrews (summer hours differ).

Create the broad plans for the church year with the Worship and Life Committee, requiring quarterly meetings.

Collaboratively with the Director of Music at St. Andrew's, selects weekly hymns/songs, including a mixture of music styles, usually done by email/phone. Other music, such as an anthem or solo, would be the responsibility of the Director of Music.

Include children's time.

Make use of the technical capabilities at St Andrews and assist the A/V technician in the production of visual materials for the service.

Administer sacraments of Baptism and Holy Communion and provide opportunities for accepting new members through Profession of Faith and Transfers of Membership.

Perform marriages (3 – 5 annually) and funerals (8 – 10 annually).

Conduct occasional additional services, such as the annual Pakenham Union Cemetery service and the Ecumenical World Day of Prayer.

Leadership and Administration - 15%/6 hours

Collaborate with the Pastoral Charge Board, the Zion Official Board, and the St Andrew's Executive Council, taking initiative and building consensus.

Invite the Charge Board to look at issues of importance.

Support and encourage volunteers in the congregations in leadership roles.

Attend meetings of the Pastoral Charge Board (historically quarterly), St. Andrew's Council (6 – 10 times annually), and Zion's Official Board (once or twice annually). Attend committee meetings as necessary.

Give functional direction to the Secretary, (employed 10 hours weekly and currently working primarily from home.)

Communicate as necessary with the A/V operator and team at St Andrews; with St. Andrew's volunteer communications officer who maintains an extensive website, Facebook page, YouTube channel and digital newsletters; and with the volunteer Treasurer who has duties for both churches.

Inform the Ministry and Personnel Committee when duties requested by the congregation appear to exceed the job description.

Work with the Charge Board to reduce administrative requirements so that there is more time for other work.

Pastoral Care - 15%/6 hours

Provide leadership and support to the Pastoral Care team in visiting shut-ins, etc.

Visit and support families at times of illness and death.

Conduct occasional communion at local seniors' homes.

Community and Outreach - 10%/4 hours

Maintain an office in the St. Andrew's church building and have a welcoming open-door policy, both for members of the congregations and for other citizens (St. Andrew's is the only church in Pakenham with an office in the church building.)

Participate when requested in such community occasions as the Remembrance Day service.

Attend some Charge functions, such as suppers.

Support the existing outreach activities: Children's Hospital of Eastern Ontario, the Lanark County Food Bank (the Hunger Stop), and The Canadian Food Grains Bank; with the Pastoral Charge Board, consider other outreach activities.

Faith formation - 10%/4 hours

Work with the Pastoral Charge Board to support the Sunday School and church camp and consider other educational opportunities such as a youth group or adult learning.

Conduct a confirmation class (as needed).

Be a resource for the Sunday School and other groups in the Charge.

Occasionally be a guest speaker in the community.

Denomination - 5%/2 hours

Be actively involved in the life of the regional council and/or General Council.

Have occasional informal contact with other church leaders in the community as there is no local ministerial committee.

Continuing Education and Self-Care - 5%/2 hours

Pursue personal, vocational, and professional goals for continuing education in consultation with the M&P Committee. The M&P Committee is open to requests from the Minister for further education and leadership development.

Set own goals for ongoing self-care by maintaining a healthy balance of their own physical, emotional, and spiritual well-being to include rest, recreation, and professional development, collaborating with the M&P Committee to meet those goals. The M&P Committee is available for confidential consultation.

Required Knowledge, Skills, and Abilities

Be ordained and have experience, approximately level 4.

Be able to plan and lead worship services sensitive to the needs of the congregations.

Be able to convey a spiritual message clearly.

Be able to engage people when preaching as well as on a more casual basis.

Be friendly and approachable; and be able to work with children and youth as well as older people.

With the Pastoral Charge Board, be able to organize and coordinate church committees and functions.

Be able to work as a team leader or as a team member.

Be skilled at visiting and supporting spiritually congregation members and families during hospitalization and at death.

Be willing to work with other clergy in the community and be open to inter-faith education and activities.

As there is no local transit, a car is essential.

Skill in word processing and power-point is essential. Skill in A/V technology is in asset.